

Spring 2020



# Rhodes College

-1848-

## NON-DEGREE (Special) STUDENT REGISTRATION FORM

Name \_\_\_\_\_ SS Number \_\_\_\_\_

Permanent Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_ email \_\_\_\_\_

Telephone Number \_\_\_\_\_ Have you attended Rhodes previously? \_\_\_\_\_

Race \_\_\_\_\_ Sex \_\_\_\_\_ Citizenship \_\_\_\_\_ Date of Birth \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Relationship \_\_\_\_\_

Emergency Contact Phone Number \_\_\_\_\_

Did you attend Rhodes as a Special Student during Summer or Fall 2019? Yes \_\_\_\_\_ No \_\_\_\_\_

If *Yes*: Continue with registration. No readmission is necessary.

Enter Rhodes ID: R \_\_\_\_\_

- If *No*:
- You must be accepted by the Rhodes Admissions Office as a Non-Degree Student if you:
    - are a first-time Rhodes student, or
    - have attended another institution since last enrolled at Rhodes, or
    - graduated from Rhodes and are registering as a Special Student for the first time.
  - You must be readmitted by the Registrar if you have not attended another institution since last enrolled at Rhodes as a Special Student.

**All courses must have the faculty member's approval before registration can be completed.**

**Course(s) to be taken:**

CRN	Dept	Course Number	Section	Title	Credit	Professor's Approval
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Total Hours \_\_\_\_\_ x \$1,080 per credit \_\_\_\_\_

Application Fee + \_\_\_\_\_ \$45.00

Date \_\_\_\_\_ Total Tuition Due \_\_\_\_\_

Registrar's Approval \_\_\_\_\_ Rhodes Express Approval \_\_\_\_\_

**This form MUST be returned to Rhodes Express in order to be registered for the semester.**



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## Non-degree Student Registration (Special Student)

The following policies govern special student enrollment at Rhodes College:

1. A Non-degree or Special Student is expected to meet the course requirements in exactly the same fashion as degree students at Rhodes in terms of the semester start and end times, daily class schedules, drop/add and course withdrawal dates, final examinations, and other time-related aspects the course. Students must be aware that the academic calendars of the various institutions do not always coincide and that deadlines and dates will vary.
2. All courses are offered on a space-available basis. The instructor of the course makes the final determination regarding availability. Registration for Non-degree Students is conducted on the first day of classes of each semester, giving degree students priority to enroll in courses.
3. The Non-degree Student Registration form must be submitted to Rhodes Express in order for the special student to be registered for the course. The form must contain the approval signature of the instructor of the desired course(s) and the Bursar of the College or his representative.
4. Non-degree, special students are expected to conduct themselves in accordance with policies and procedures of Rhodes College. The Rhodes Honor Code states: “As a member of the Rhodes College community, I pledge my full and steadfast support to the Honor System and agree neither to lie, cheat, nor steal and to report any such violation that I may witness.” Disciplinary action can be taken for failure to abide by social or academic policies of the College, including the imposition of academic suspension or the inability to reenroll for future semesters.

I have read and understand the policies regarding enrollment as a non-degree, special student and agree to abide by them. I agree to abide by the academic and social policies and procedures of Rhodes College. I understand that failure to do so may lead to involuntary withdrawal from the course(s) in which I am enrolled and other possible consequences.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_