

**CROSTOWN STUDENT REGISTRATION FORM**

**RHODES COLLEGE  
CHRISTIAN BROTHERS UNIVERSITY  
UNIVERSITY OF MEMPHIS**

Semester and Year \_\_\_\_\_ Home Institution ID Number \_\_\_\_\_

Home Institution:  Rhodes  C.B.U.  University of Memphis

Institution at which enrollment is sought:  Rhodes  C.B.U.  University of Memphis

**Please Print Clearly**

Name \_\_\_\_\_  
Last First Middle

Permanent Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email \_\_\_\_\_

Local Telephone Number \_\_\_\_\_ Soc Sec Number \_\_\_\_\_

Race \_\_\_\_\_ Sex \_\_\_\_\_ Citizenship \_\_\_\_\_ Date of Birth \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_

Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

**Crosstown Course to be taken:**

<u>CRN</u>	<u>Dept</u>	<u>Course Number</u>	<u>Section</u>	<u>Title</u>	<u>Credit</u>
_____	_____	_____	_____	_____	_____

Home Institution Approvals:

Advisor \_\_\_\_\_

Registrar \_\_\_\_\_

Crosstown Institution Approvals:

Instructor \_\_\_\_\_

Registrar \_\_\_\_\_

I have read and understand the policies regarding the Crosstown Enrollment Program and agree to abide by them. I agree to abide by the academic and social policies and procedures of the Crosstown institution in which I will be enrolled. I understand that failure to do so may lead to involuntary withdrawal from the Crosstown course and other possible consequences at my home institution.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

**\*\*\*\*\*Copies of this form MUST be submitted to the Registrar's Office \*\*\*\*\*  
\*\*\*\*\* at both institutions in order to be registered for the semester. \*\*\*\*\***

# CROSTOWN STUDENT REGISTRATION INFORMATION

<p style="text-align: center;"><b>RHODES COLLEGE</b> <b>CHRISTIAN BROTHERS UNIVERSITY</b> <b>UNIVERSITY OF MEMPHIS</b></p>
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The Crosstown Enrollment Program offers students enrolled at Rhodes College, Christian Brothers University, and University of Memphis the opportunity to enroll in a select number of courses not offered at their home institutions.

**Christian Brothers University** provides opportunities for Rhodes students to enroll in certain science, engineering, and education courses. **Rhodes College** provides opportunities for CBU students to enroll in language and literature courses taught in the Department of Modern Languages and Literatures, the Department of Greek and Roman Studies and the Department of Religious Studies.

**Rhodes College** offers University of Memphis students the opportunity to register for Russian courses. **University of Memphis** provides Rhodes College students the opportunity to register for Arabic, Japanese, Portuguese, and Italian classes. Additionally the University of Memphis offers graduate Public Health courses not available at Rhodes College.

Students may not enroll as crosstown students when the home institution offers the needed courses, and the courses can be included in the student's schedule. This agreement does not include summer school courses.

## **The following policies govern student enrollment in the Crosstown Enrollment Program:**

1. In order to participate in the Crosstown Enrollment Program, a student must be enrolled full-time at the home institution. The cooperating institution at which the student seeks to enroll is identified as the "host institution".
2. A fully completed Crosstown Registration Form and a current transcript must be submitted to the crosstown institution in order for registration to be complete.
3. All Crosstown Enrollment courses are offered on a space-available basis. Course availability will be determined at the close of the registration period for the appropriate semester held during the preceding semester. Such dates are determined by the registrars at the cooperating institutions. If the course is determined not to have available space at the close of the subsequent Drop/Add period, an enrolled crosstown student may be asked to drop the course for which Crosstown Enrollment has already been accepted. For this reason, any student considering Crosstown Enrollment should register for a full-time course load at the home institution. The instructor of the crosstown course makes the final determination regarding availability.
4. Crosstown Enrollment students are responsible for the full tuition and fees charged by their home institutions. No additional tuition is charged for the crosstown courses.
5. No waivers of course prerequisites will be granted for crosstown students. Students must also be aware of and plan for the unusual demands and planning required of crosstown students.
6. The crosstown student will be registered for the crosstown course at the home institution although the actual course will be conducted on the other campus. The student is also registered for the course at the host institution in order for grades to be issued. The appropriate registration form must be completed fully in order to be registered for the course. There is no online or web registration for Crosstown Enrollment courses.
7. The crosstown course is treated as if it were being taught at the home institution; it is not transfer credit.

Grades earned are reckoned in the home institution's calculation of grade point averages, and it will appear on the student's transcript as a course offered by the home institution. There will be no "plus/minus" grades awarded for courses taken at Christian Brothers University.

8. A crosstown student is expected to meet the course requirements in exactly the same fashion as students from the home institution in terms of the semester start and end times, daily class schedules, drop/add and course withdrawal dates, final examinations, and other time-related aspects the course. Students must be aware that the academic calendars of the two institutions do not always coincide and deadlines and dates will vary.
9. Students are expected to conduct themselves in accordance with policies and procedures of the host institution; disciplinary proceedings will be taken by the home institution for the students. For example, a Christian Brothers student is expected to abide by the terms of the Rhodes College Honor System; in the event of a violation of Rhodes policies and procedures, academic and social disciplinary action will be taken by Christian Brothers University. The Rhodes Honor Code states: "As a member of the Rhodes College community, pledge my full and steadfast support to the Honor System and agree neither to lie, cheat, nor steal and to report any such violation that I may witness."
10. The current Crosstown Enrollment Program between Rhodes and C.B.U. is in effect for the 2017-2018 academic year.
11. The Public Health agreement between Rhodes and University of Memphis is in effect for 2017-2018, and 2018-2019 academic years.